

AGENDA

Meeting: Corsham Area Board
Place: Springfield Campus, Corsham
Date: Thursday 23 November 2017
Time: 7.00 pm

Including the Parishes of Box, Corsham, Colerne and Lacock

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm

Please direct any enquiries on this Agenda to Kevin Fielding Tel: 01225 706612, Email: kevin.fielding@wiltshire.gov.uk, direct line 01225 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Brian Mathew - Box and Colerne
Cllr Ruth Hopkinson - Corsham Pickwick
Cllr Philip Whalley - Corsham Town
Cllr Ben Anderson - Corsham Without and Box Hill

RECORDING AND BROADCASTING NOTIFICATION

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By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

	Items to be considered	Time
1	Chairman's Welcome and Introductions	7:00pm
2	Apologies for Absence	
3	<p>Minutes (<i>Pages 1 - 6</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on Monday 11 September 2017</p>	
4	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
5	<p>Chairman's Announcements (<i>Pages 7 - 8</i>)</p> <p>To receive the following chairman's announcements:</p> <ul style="list-style-type: none"> • Wiltshire Local Plan Review Consultation 	7:10pm
6	<p>Commemorating 100 years since WW1 - An opportunity to find out some of what has and will be happening within the community area</p> <ul style="list-style-type: none"> • Introduction – Cllr Phil Whalley • Box - Alan Payne • Colerne - Paul Jobbins • Corsham Commemorates - Kevin Gaskin • Lacock - History Group & Rachel McHenry • Schools – Rita McLoughlin • WW1 Tree project – Richard Rogers 	7:15pm
7	<p>Corsham Neighbourhood Plan</p> <p>Dave Martin to talk about the plan and the consultation process</p>	7:50pm
8	<p>Partner Updates (<i>Pages 9 - 22</i>)</p> <p>To receive any updates from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset & Wiltshire Fire and Rescue Service 	8:00pm

	<ul style="list-style-type: none"> • Health Services • Town and Parish Councils • Chamber of Commerce • Digital Corsham • Schools & Education 	
9	<p>Health and Wellbeing Work (<i>Pages 23 - 34</i>)</p> <p>Report back from the H&WB Group – Cllr Brian Mathew</p> <p>Funding Requests:</p> <ul style="list-style-type: none"> • Brunel Shed are requesting £1,440 for a project to purchase special tools and deliver sessions for those living with dementia • The Health and Wellbeing Group are looking for £450 for display boards and leaflet stands to promote what it can offer and advertise volunteering opportunities • The Health and Wellbeing Group are looking for £350 for a Celebrating Age Event 	8:20pm
10	<p>Update of the restoration of a mining trolley</p> <p>Rodney Veazey to tell us about the project to produce a piece of heritage art for Corsham</p>	8:35pm
11	<p>Youth Grants (<i>Pages 35 - 36</i>)</p> <ul style="list-style-type: none"> • Youth Zone requesting £2,000 for a Residential Week • Pound Arts requesting £2,000 for TED X Event • Scrapstore/Lcock Community requesting £1,297 for Lacock WW1 Project - "Lacock Youth Remember" 	8:40pm
12	<p>Community Area Grants (<i>Pages 37 - 38</i>)</p> <p>The Wiltshire Councillors will consider the following applications to the Community Area Grants Scheme:</p> <ul style="list-style-type: none"> • The Corsham Band requesting £867 for new instruments 	8:50pm

13	Community Area Transport Group (CATG) update (<i>Pages 39 - 58</i>)	8:55pm
	Report and recommendations – Cllr Ruth Hopkinson	
14	Any Other Business and Close	9:00pm

MINUTES

Meeting: CORSHAM AREA BOARD
Place: Springfield Campus
Date: 11 September 2017
Start Time: 4.00 pm
Finish Time: 5.00 pm

Please direct any enquiries on these minutes to:

Libby Beale (Democratic Services Officer) on 01249 706612 or
kevin.fielding@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Brian Mathew, Cllr Ruth Hopkinson, Cllr Philip Whalley and Cllr Ben Anderson

Wiltshire Council Officers

Richard Rogers - Community Engagement Manager
Kevin Fielding - Democratic Services Officer

Town and Parish Councillors

Corsham Town Council – Sharon Thomas
Box Parish Council – Vaughan Hill
Lacock Parish Council – P.Shaw

Partners

Healthwatch Wiltshire – Anne Keat

Total in Attendance: 35

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
33	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the Springfield Campus.</p>
34	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Dr Burrell.</p>
35	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • That the minutes of the meeting held on Thursday 20 July 2017 were agreed as the correct record.
36	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest received.</p>
37	<p><u>Chairman's Announcements</u></p> <p>The Following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Community Resilience- Emergency Planning. • Interactive Public Meetings- Challenges Ahead. • Have your say at future Corsham Area Board meetings.
38	<p><u>Consultation on new Waste Management Strategy & Information on your local Household Recycling Centre</u></p> <p>Martin Litherland - Head of Waste Management Waste Services, Wiltshire Council gave a short presentation that outlined Wiltshire Council's Consultation on a new waste management strategy to shape how the Council collects and manages household waste and recycling.</p> <p>The meeting was able to take part in a short voting session that would feed into the main consultation.</p>

	<p>Points made included:</p> <ul style="list-style-type: none"> • The council needed to develop a new waste management strategy in order to shape how it collected and managed household waste and recycling in Wiltshire. • The strategy needed to take into account Wiltshire’s current challenges and also major developments in waste services. • That following the award of a collection contract to Hills Waste, kerbside services would change from 30 July 2018. These changes would make it easier for residents to recycle more at home. • That Wiltshire Council was currently undertaking a public consultation to ascertain the views of residents which would help to develop a new waste management strategy. • The questions in the consultation were based on the outcome of workshops held with Wiltshire Council elected members in July 2017. <p>The Chairman requested that a briefing note be circulated to the Parish Councils outlining the Wiltshire Council’s Cabinet decision on the consultation.</p> <p>The Chairman thanked Martin Litherland for his presentation.</p>
39	<p><u>Partner Updates</u></p> <p>Dorset & Wiltshire Fire and Rescue Service – written report.</p> <p>NHS Wiltshire – written report.</p> <p>Healthwatch Wiltshire - written report.</p> <p>Town and Parish Council Nominated Representatives</p> <p>Corsham Town Council – written report.</p> <p>Box Parish Council</p> <ul style="list-style-type: none"> • That the Bastille day celebrations had gone well.

	<p>Colerne Parish Council</p> <ul style="list-style-type: none"> • That work on the neighbourhood plan was now well underway. <p>Lacock Parish Council</p> <ul style="list-style-type: none"> • Lacock at War event to held on the August Bank Holiday had been very well received. • That plans for village gateways had been agreed in principle. <p>Health & Wellbeing Group</p> <ul style="list-style-type: none"> • That a Slipper Exchange was planned for Wednesday 4 October at the Springfield Campus. • Mental Health Day on Thursday 12 October, many local events were planned. <p>Digital Corsham</p> <ul style="list-style-type: none"> • That a new CEO had now been appointed. • That a new Business Plan would be presented during September. • That two apprentices had been taken on to join the media team. <p>The Chairman thanked everybody for their updates.</p>
40	<p><u>Community Area Grants</u></p> <p>The Wiltshire Councillors considered two applications to the Community Area Grants Scheme:</p> <p>Decision Corsham Football Club awarded £2,500 to replace tractor and mower. Reason <i>The application meets grant criteria 2017/18</i></p> <p>Decision Martin Croft Play Area Volunteer Committee awarded £5,000 for local</p>

	<p>residents working to reinstate the Play Area in Colerne.</p> <p>Reason The application meets grant criteria 2017/18</p>
41	<p><u>Community Area Transport Group Update</u></p> <p>Cllr Ruth Hopkinson Introduced the CATG business:</p> <p>The CATG notes dated 23 August 2017 were approved as were the recommendations listed below:</p> <ul style="list-style-type: none"> • Area Board Issue 4820 – agreed to funding £130 to change the sign on Moor Park to direct people to the Stoneworks. • Agreed to a substantive bid to be submitted to help fund a crossing at Hither Way, Lacock. <p>Agreed new priority list for Corsham Community Area as:</p> <ul style="list-style-type: none"> • Area Board Issue 5494 (Pound Pill, Corsham) • Skynet Drive • Area Board Issue 4364 (Hither Way, Lacock) • Area Board Issue 5481 (Traffic Calming measures in Lacock) • Area Board Issue 5291 (7.5t weight restriction, Lacock) • One of Corsham’s Cycle Network Routes
42	<p><u>Future Meeting Dates</u></p> <p>Thursday 23 November 2017 at Springfield Campus.</p>
43	<p><u>Close</u></p>

Chairs Announcement at Area Board

Help shape Wiltshire's plans to 2036 : Wiltshire Local Plan Review

Wiltshire Council has a statutory duty to plan for the new homes, jobs and infrastructure needed to support Wiltshire's communities while protecting the local environment and quality of life and to keep its plans up to date.

The Council is reviewing the Wiltshire Core Strategy adopted in January 2015 which sets out policies for the future development of the county over the period to 2026 and is used in the determination of planning applications. The review of the Wiltshire Core Strategy (renamed the Wiltshire Local Plan) will extend the period to which the plan relates to 2036.

This is your opportunity to inform the review of the local plan. The consultation starts on Tuesday 7 November 2017. All comments should be submitted by 5pm Tuesday 19 December 2017

The Council is seeking the views of the Wiltshire community on the scope of the review, including the preparation of a Joint Spatial Framework to consider how development across the Borough of Swindon and the Wiltshire Council area should take place. Consultation documents have been prepared to stimulate discussion and ask questions about the strategic issues to be considered in the review in relation to Chippenham, Salisbury and Trowbridge (as Wiltshire's principal settlements) and the market towns named in the core strategy.

For example, in relation to Corsham, the consultation documents include information about the recent rate of house building (including affordable housing), employment change and environmental constraints. The Corsham profile acknowledges that:

- There is a significant ICT Business cluster with further potential to help deliver local economic growth.
- Town centre regeneration has the potential to extend the visitor and night time economy as well improve its accessibility.
- There is potential to reopen the rail station.
- The quality of the local road network is poor.

And asks the questions:

- How can the development of the town capitalise fully on its specialist business cluster?
- Should further growth be geared to support opening a rail station?
- What growth might attract more investment in the town centre?

All the consultation documents and supporting evidence will be available on the Council's web site from the 7th (<http://www.wiltshire.gov.uk/planning-policy-local-plan-review>) and are available to view during normal opening hours at the Council's main offices at Monkton Park (Chippenham), Bourne Hill (Salisbury), County Hall (Trowbridge) and at all Wiltshire Council libraries.

There is also leaflet available on the information table (**please say where**) if you would like to know more about the content of the consultation



Community Policing Report Area Board – 23rd November 2017

Corsham

Hello and welcome to this Community Policing Team report. I would like to take this opportunity to talk about a new proactive team that has recently been introduced in to the Community Policing model.

The team consists of a Detective Sergeant, nine Police Officers and two Local Crime Investigators, that are responsible for the Central Hub, which covers the North and West areas of the County.

Whilst assisting the Community Policing Team, their core responsibilities include:

- Proactively tackling any ongoing crime / antisocial behavior series, which are highlighted within the weekly tasking meeting that is chaired by Inspector Mark Luffman. These series are raised by the local officers on the front line, and proactively targeted to prevent any escalation
- Locate and arrest outstanding offenders
- Manage any local enquiries relating to our serial perpetrators, also referred to as SWITCH nominals
- Following on from the matters raised in the weekly tasking meeting, gather intelligence which will facilitate in obtaining warrants from the court relating to drugs, stolen property and other issues
- Carry out drug warrants with assistance from the Community Policing Team
- Tackling ongoing community issues

The Proactive Team has been in place since the beginning of August 2017, and has already produced some fantastic results. Across the Central Hub they have made 39 arrests which have assisted us in being able to charge a number of offenders. Example of some of their great work include:

A warrant was executed at Thingley caravan site near Corsham and £30,000 worth of Network Rail cabling was located. The Section 23 Misuse of Drugs Act warrant was executed at the site in the early hours of 26 October. As well as the cabling, three dismantled firearms (shotguns) were recovered and were sent away for testing and forensic analysis. A cannabis cultivation set-up was also located however the cannabis had been moved. All these finds were located on public land and not attributable to any of the residents. Detective Sergeant Anthony King said: “This was a positive warrant – although no arrests have been made, a large amount of cabling was seized and this is being investigated by British Transport Police as it is believed it belongs to Network Rail.

“Three shotguns were also seized from the site and enquiries are ongoing. “Community intelligence is key to tackling crime within our neighbourhoods and we would always encourage anyone with information to call 101.”

Operation AZTEC The National Firearms Surrender takes place this Autumn. Police want to collect as many guns as possible during the campaign. Hand in any unwanted or illegal firearms to one of the designated police stations at Melksham, Trowbridge, Bourne Hill, Marlborough, Monkton Park or Gablecross.

Operation ARTEMIS is the force response to all aspects of Poaching. This sits under the nationally recognised operation of *Project Trespass*.

Project Trespass is an initiative to provide a co-ordinated response to poaching which was launched on 1st October 2013 by the England and Wales Poaching Priority Delivery Group and aims to co-ordinate action across England and Wales through:

Prevention – Offering best advice to farmers, landowners, gamekeepers, shooting and land management organisations regarding measure to put in place to prevent poaching and disruption mechanisms.

Intelligence – To allow the police to target offenders.

Enforcement – With good intelligence the police can target poachers through the various rural and poaching based operations run throughout England and Wales.

Reassurance – By working together and by publicising actions such as activity, arrests, seizures and convictions.

Operation *ARTEMIS* is the 'brand' to be used when confronted with a poaching problem within Wiltshire. This will be conveyed to the Rural Communities across Wiltshire, who will be encouraged to use this name when reporting incidents. Reporting guides will be sent out to all farm watch members and repeat victims.

We hope you find these updates useful, for the latest news, crime prevention advice and appeals please follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/>

Thank you for your continued support to Wiltshire Police.



COMMUNITY MESSAGING

We are constantly reviewing our visibility and how we can develop this and work with our communities.

We cannot physically be everywhere all of the time and we want to ensure consistent information with our communities and to be able to provide the information that matters to you when you need it. There has been some good feedback from our new way of working using Community Messaging so please sign up and use it. <https://www.wiltsmessaging.co.uk/>

feedback@wiltshire.police.uk

Our CPT priority: Persistent offenders and ongoing issues affecting the Community in line with our Force Control Strategy. Priority Offenders are established at a weekly Sector meeting, as a result priorities and taskings are raised as a way to effectively manage live intelligence and priorities that are developing in the northern hub.

CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse, Cyber Crime, Organised criminality, County lines and the criminally exploited, Dangerous and persistent offenders, Child sexual exploitation and abuse, Modern Slavery and human exploitation.



LOCAL CRIMES

12/09/2017 21:30 Unknown suspects have stolen a two flower fountain from the front garden in Broadmead.

14/09/2017 15:00 - 14/09/2017 16:30 Unknown suspect(s) have cut the exhaust in two places and stolen the catalyst convertor from a grey Nissan Quahqui parked on Hither Way.

15/09/2017 08:40 - 15/09/2017 08:50 An unknown suspect has driven into the back of a grey Mini Countryman Cooper which was parked on Broadwood Avenue causing damage, and then driven from the scene without leaving any details.

15/08/2017 00:00 - 15/09/2017 09:00 Unknown suspect has regularly scratched the driver side of a black Vauxhall Corsa in Yockney Close.

19/09/2017 09:00 - 20/09/2017 09:00 Unknown suspects have damaged the back grill as a way of gaining access to a restricted mine on Monks Lane.

21/09/2017 18:00 - 21/09/2017 21:50 Unknown Suspect/s have stolen a 9m x1m pair of hardwood 5 bar gates from the front of a property in Notton to the value of £2,000.

22/09/2017 08:00 - 22/09/2017 09:05 Unknown suspect(s) have forced the back door of a residence on Charles Street open to gain access. The suspect has then conducted a messy search of the property and stolen personal belongings from the residence and stole 2 x TV's and various gifts.

22/09/2017 13:05 - Unknown male suspect has entered the Factory Shop and selected a pair of jeans and a fleece from the display. Male has entered the changing rooms and is seen short time later wearing the jeans. He has then left without making payment. Enquiries are ongoing.

23/09/2017 13:00 - 24/09/2017 10:00 Unknown suspect(s) has attempted to break in to the pavilion on Leafy Lane, Rudloe and has caused damage to the top of the "half" door. No entry was gained.

24/09/2017 11:49 - 24/09/2017 11:57 Staff have noticed a boxed floor cleaner missing from a display stand within the Factory Shop. Staff checked the CCTV which shows a male and female enter the store, male can be seen walking out of the store without paying for the floor cleaner. Enquiries are ongoing, the floor cleaner stolen TVO £99.

30/09/2017 12:30 - 30/09/2017 12:40 The owner was invited to take her goods to a fair trade event, she was unable to carry everything in so left some of the property at rear of the building on her return numerous items had been stolen. 2 x ducks at £35 each, 2 x cockerels at £25 each 1 x heron £35 3 x baby ducks £12 each 2 x medium ducks £20 each. This took place outside Springfield Community Campus, Corsham. Upon further investigation it would appear that they may have been taken by mistake as those captured on CCTV possibly thought that this was an 'exchange' event.

01/10/2017 13:15 - 01/10/2017 15:25 Unknown suspect has "keyed" a blue VW Polo which was in the High Street car park. The damage includes 1 long straight scratch across the drivers door.

03/10/2017 16:30 - 03/10/2017 22:00 There was a craft fair at Corsham Community Campus and a quantity of wooden necklaces TVO £80 have been stolen by unknown person(s).

03/10/2017 16:30 - 03/10/2017 22:00 Unknown person have attended an exhibition of local arts and crafts at Corsham Community Campus, various items of jewellery taken from the victims stall TVO £300.

06/10/2017 07:31 – Officers arrested a male from THINGLEY on suspicion of two Fraud offences which took place in Avon and Somerset, he was also found to be in possession of a small amount of Cannabis. He has been released from Custody under Investigation.

09/07/2017 03:00 - 10/07/2017 07:15 Two known suspects have taken a large tractor tyre from the playing fields on Leafy Lane, Rudloe. TVO £100

17/10/2017 11:45 Forged £50.00 bank of Ireland note has been handed in over the shop counter for payment of goods at McColls, High Street, Box and the staff member has taken and retained it as payment.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

feedback@wiltshire.police.uk

19/10/2017 08:00 - 19/10/2017 08:50 Unknown suspects have gained access to a house in Meadland and have stolen jewellery.

22/10/2017 03:15 - 22/10/2017 04:53 Unknown suspect has stolen a golf buggy from the Wadswick Green grounds.

21/10/2017 22:00 - 22/10/2017 13:30 Unknown suspect(s) have scratched a blue Renault Scenic which was parked on Dickens Avenue overnight causing damage right through to the bodywork.

25/10/2017 1400 -1415 hours, Unknown suspect entered Co-op, Martingate, Corsham and stole a basket full of alcohol. Male described as white male, bald head, wearing grey tracksuit with hooded top. Male was seen to get into a silver Renault Clio with a female driver (no description for driver).

28/10/2017 1430 hours, Two unknown females entered Whitehall Garden Centre and removed various Christmas related items from store display and placed them in shopping trolley and then wheeled trolley out of store without attempting to pay. Items TVO £200. Suspects loaded items into a vehicle parked in disabled bay parked outside the store. The suspects are described as first female – white female, 50 years, white hair, 5ft 2” medium build, grey scarf, black trousers, dark jacket and wearing sunglasses. Second female – white female, dyed hair (possibly purple) 5ft 2”, medium build, grey jacket, red top, large white scarf with tassels, skin tight ripped jeans, black gloves and wearing flip flops.

Burglaries - Corsham remains a very safe place to live even though we have had a small amount of dwelling burglaries also some vehicle crime reported to us in Corsham. If you have an elderly family member/relative/neighbour, do please advise them not to allow themselves to be distracted at their front door, to place the safety chain on before opening and if those involved do not have identification, do not let them into your home and call the Police.

I would like to take this opportunity to remind members of the public to keep their properties secure and valuables safe. Do keep serial numbers of high value goods and or photos of the items in particular jewellery. Often stolen items are more easily identifiable if they are uniquely marked. Do be vigilant and report any suspicious activity to the Police at the time of happening to ensure that they can attend.

Warrants – A Section 23 Misuse of Drugs warrant was executed at an address in Charles Street, Corsham. An adult male and female were arrested and are currently released under investigation. We continue to develop intelligence to assist with the preparation of further warrants in the future, so they may be executed in line with the Force Control Strategy.

Cold Callers

They are doorstep callers who target areas offering small household products for sale. These callers may claim to be ex-convicts attempting to mend their ways or working with the probation service, however they may not be part of any recognised rehabilitation scheme. Please warn your neighbours, particularly elderly or vulnerable neighbours, not to open the door to strangers or buy or sell on the doorstep. If a caller is not genuine, they may be gathering information for future crime. Many people will purchase items and pay them something, just to get rid of them. There have been cases of elderly residents handing over large sums as these lads can be very persistent and confrontational. The addresses of elderly and vulnerable people are all noted. **TURN THEM AWAY Ring 101** if they are not carrying appropriate ID and a Pedlars Licence.

Rogue Traders - Visit [buy with confidence](#) to find a list of trusted traders in your local area.

Householders are asked to remember the following advice:

- Not sure? Don't open the door!
- Check the identity of the doorstep caller by telephoning the company they are purporting to be from. Use telephone numbers listed in your local directory or provided independently by your service provider.
- Check whether traders are members of the Consumer Codes Approval Scheme or the Government Trust Mark scheme.
- Discuss any work you feel needs carrying out on your property with a relative or friend who can help you find a reputable trader.
- Don't agree to any work or sign anything on the spot. Do not be pressured into having any work carried out.
- Never pay cash up front and never go to the bank or cash point with a trader.
- If you suspect a rogue trader is at your door then call 999.

Other – This is a very busy time of year with various events leading up to the festive period, Halloween, Firework Displays, Christmas Lights Switch on. CPT Officers attended the Remembrance Parade.

Officers are encouraged to continue with Licensed Premises Checks in Corsham.

The Force now has a dedicated cybercrime Facebook page. Lee Stripe of Wiltshire Police would be willing to deliver a powerpoint presentation, if there are any local businesses who would value having this information do please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk.

In addition to the Wiltshire Police website, Corsham CPT Facebook has 1866 followers. Please join us either on Facebook or Community Messaging.

Police Cadets who are aged 13-16 years of age can attend local events and assisted with community engagement, they are very keen to get involved in future events, please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk

If you are planning any event and require assistance from the Police to assist, please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk in advance as you may be required to complete an 'Events Form' and there may also be a cost incurred to ensure that you have dedicated officers throughout. If you would like the Cadets to assist with community engagement at events please e-mail the address above, there is no charge for this.

EVENTS... Don't forget that a toolkit is available from Wiltshire Council which gives fantastic guidance and advice for organizing most types of events, including topics ranging from traffic management to toilets, and gives contact details for which agencies and departments need to be contacted when applying for various licences or road closures. It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>, In essence, all organisers must be responsible for identifying any risks and putting in measures to remove or reduce them.

Prepared by PC 1552 Hazel Anderson
Community Co-ordinator Corsham, Chippenham and Calne

Sector Head Insp 364 Mark Luffman : mark.luffman@wiltshire.pnn.police.uk

Deputy Sector Head Ds 1577 Don Pocock : don.pocock@wiltshire.pnn.police.uk

feedback@wiltshire.police.uk

POLICE COMMUNICATION

In an emergency call 999

Call 999 if you need an immediate response because:

- A crime is in progress.
- You or someone else is injured or there is a threat to life.
- A serious road traffic collision has taken place.
- Violence is being used.

Call 101 for less serious matters

- To report a crime or issue that does not require an immediate emergency response
- You or someone else are not in immediate danger
- You would like to speak to your local police officer
- You want to provide information about a crime

Stop a police officer or PCSO

Although we cannot take reports of crime on the street we are happy to receive information and give advice.

E-mail

Your local officer can be contacted by e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk

Website

There are a number of forms available on www.wiltshire.police.uk where you can pass information.

Crimestoppers

Information can be passed anonymously via Crimestoppers. They can be contacted at crimestoppers.org.uk or via telephone on 0800 555 111. Their website also provides useful information and crime prevention advice

Facebook

Each town within the Community Policing Team has its own Facebook page, where you can find information about what has been happening in the area. We are unable to take reports of crime through Facebook.

The e-mail address for the Wiltshire North Community Policing Team is
cptnorthwiltshire@wiltshire.police.uk

Please phone 101 (non emergency) or 999 (emergency) to report any incidents or crimes, reports cannot be taken via the above e-mail address.

feedback@wiltshire.police.uk



Corsham Area Board - Report 23rd November 2017

Recruitment Campaign

Ahead of opening up whole-time recruitment on 6th Nov, we have run six “have-a-go-sessions” during October so that under-represented groups in our community – in particular women and BME – can see what it is like to be a firefighter. Three of these have been in the Wiltshire area, Swindon, Salisbury & Trowbridge. Despite numerous campaigns in the past, female and BME groups are still under-represented in the Fire Service and we are hoping that this positive action will help destroy some of the myths about the job.



Safety Weeks

DWFRS has been supporting a number of various “Safety Weeks” during September and October. This support has generally been in the form of giving advice through media outputs and during safe and well visits and Fire Safety interventions. These last two months have seen the following campaigns:

- Chimney Fire Safety Week
- Business Safety week
- Gas Safety week
- UK Home Safety week
- Candle Safety week

- National Burn awareness day
- Student Fire Safety Week

Response

Total Incidents attended by DWFRS for Corsham Area; 01/09/17 – 31/10/17.

DWFRS have responded to 19 incidents on Corsham’s station ground between the dates above categorised in the table below.

Of the 9 false alarms, 4 have been at the same property; we are in contact with the occupiers in an effort to reduce these unwanted calls.

Of the 6 fires, only one of these involved a domestic property.

Category	Total Incidents
False Alarm	9
Fire	6
Special Service	4
Total	19

Significant Incidents

At about 22.30 on the evening of 7th Sept we received calls to a fire at Fiveways Industrial Estate, Westwells Rd, Hawthorn. Crews were faced with a well-developed fire in a laundry unit with the roof already showing signs of collapse. It was quickly established that there were no persons involved so the priority became one of stopping the fire spreading to neighbouring properties. Five fire engines were used to control the fire along with an Incident Control Unit and the aerial ladder from Bath. Interestingly the fire engine crewed by the Defence Fire Service also attended due to the proximity of the fire to their fire station.

Response Times (Time of call received by Control to FRS resource at scene)

The average response time for the incidents in this period is 11 minutes.



Safe and Well Visits- Home safety

The Corsham area has a dedicated Fire Service '**Safe and Well**' advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

On-Call Recruitment

Malmesbury Fire Station is crewed by part time "On-Call" Fire fighters. To maintain the availability of the fire engine at the station we are recruiting for On-Call Fire fighters. We are particularly interested in people who could provide availability at weekends. If you are interested or know anyone who might be interested, please visit our website (check the link below) or contact our HR team on 01722 691444.

<https://www.dwfire.org.uk/working-for-us/on-call-firefighters/>

Ade Hurren

District Commander, Chippenham, Corsham and Malmesbury.

Email: ade.hurren@dwfire.org.uk

Tel: 01722 691206 | Mobile: 07739 899635

Update for Corsham Area Board

Name of Town/Parish Council: Corsham Town Council
Date of Area Board: 23 November 2017

- Neighbourhood Plan Consultation – The public consultation on the draft Neighbourhood Plan continues until 13 December. As well as the presentation at November's Area Board meeting, there are a number of events where the Plan will be available to look at and discuss with members of the Steering Group who helped produce it: Wishing Tree, Corsham High Street, 10am-1pm, Saturday 25 November; Springfield Campus, 3-8pm, Wednesday 29 November, and every weekday at the Town Hall, from 9.30am-4.30pm, until 13 December.
- Christmas is Coming... Come and make a wish at the Wishing Tree, from 10am-1pm, on Saturday 25 November (near Corsham Bookshop). Write your wish, we'll put it in a bauble and hang it on the High Street's Christmas tree. It's free to make a wish but we will be collecting donations for charity. And on 1 December, it's Corsham's traditional, family-friendly Christmas Lights Switch On, with entertainment, a Christmas Market, live music, fairground rides and a special appearance by Father Christmas and his reindeer. The fun starts at 5pm, with the lights going on at 6pm. There will be free parking in all the town's car parks all day, too.
- Saturday 2 December is Small Business Saturday. Come to Corsham and support the great independent shops we have in the town centre.
- Staff from Nationwide Building Society continue visiting Corsham every fortnight, delivering a number of services for Nationwide account holders. Discussions continue to see how we can work together in the future but, for now, they will be in the Council Chamber at the Town Hall on Tuesdays 5 and 19 December.
- The Town Council has produced a new booklet, *What's On in Your Community*, which is a guide to social clubs, sports and activities in Corsham, Neston and Gastard, as well as having information on local health and support groups. Copies are available at the Town Hall, Springfield Campus, the library, Pound Arts Centre, Wadswick Green, and the Porch Surgery.
- Corsham won Gold in Britain in Bloom South West's Pennant category this year, as well as winning the overall award for Best Town/City in the north of the region.

Report to Corsham Area Board
Date of meeting 23rd November 2017
Title of report Health and Wellbeing Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Health and Wellbeing Group.

Applicant	Amount requested	Health and Wellbeing Group recommendation
Brunel Shed	£1,440	To agree to the funding request
Corsham Health and Wellbeing Group	£450	To agree to the funding request
Corsham Health and Wellbeing Group	£350	To agree to the funding request

1. Background

The recommendation from the Health and Wellbeing Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Health and Wellbeing Group have considered these applications and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and / or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

3. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1. Corsham Area Board was allocated £6700
- 4.2. The Corsham Area Board Health and Wellbeing Funding balance for 2017/18 is £6,700
- 4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Corsham Area Board.
- 4.4 If all the recommendations are approved then there will be £3k remaining plus and additional £1k from which any expenses incurred from the Older person's champion will need to be taken

1. Legal Implications

There are no specific legal implications related to this report.

2. Human Resources Implications

There are no specific human resources implications related to this report.

3. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

4. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Engagement Manager has assessed this application agreed it meets safeguarding requirements.

5. Applications for consideration

6.

Application ID	Applicant	Project Proposal	Requested
Cor001	Brunel Shed	To buy special tool and provide for a facilitator to run sessions for those living with dementia	£1,440
<p>Project description</p> <p>To build a set of tools, jigs and materials to enable early onset Alzheimer sufferers to work with DIY equipment to build simple projects The project will be run at the Brunel Shed premises in partnership with Alzheimer's Support with the following separate commitments</p> <p>Brunel Shed: – to provide tools, equipment and pre-prepared materials for clients with reduced physical strength and memory. Some modification to the premises may be necessary. Also to pay for initial (6-monthperiod) funding of facilitator's wages. (SUBJECT OF THIS APPLICATION)</p> <p>Alzheimer's Support :-To provide continuing facilitator costs after initial period, carers, insurance and client selection for sessions on Wednesday afternoons (SEPARATELY FUNDED)</p>			

The project directly approaches the local priority of increased numbers of people (mainly men) with dementia by providing them with activities which will identify them with their own physical skills and memories

We envisage a mixture of exercises including :-
 Assembly from pre-prepared kits of parts to make bird feeders, memory boxes, wooden toys etc
 Cutting of materials using alignment jigs, pull-saws clamps etc. to circumvent lack of muscular co-ordination and physical strength
 Use of stencils to decorate finished projects

THIS IS A PILOT FOR EXTENSION (IF SUCCESSFUL) TO OTHER SHEDS IN WILTSHIRE

Recommendation of the Health and Wellbeing Group

- The Health and wellbeing group agreed that this was an excellent project and were keen to pilot what is probably the first of its kind in the country.
- Alzheimer’s Support are contracted by Wiltshire Council to provide services in the county. This is a new project and outside the scope of the contract. Alzheimer’s Support are putting in @£800 of funding themselves

Recommendation:

That the application meets the grant criteria and is approved for the amount of £1,440

Application ID	Applicant	Project Proposal	Requested
Cor002	Health and Wellbeing Group	Display Stands and freestanding leaflet holder	£450
<p>Project description</p> <p>The Health and wellbeing group have been keen to collectively promote what they are doing and the various projects and support available to carers, older and vulnerable people. In addition, they wish to have a place to advertise local volunteer opportunities,</p> <p>Work is ongoing at looking at digital solution but this is still some way off. It is recognized that we need to continue to use and maximize the opportunities that social media offers. However, this is a complimentary and mobile resource recognizing that notice boards are still one of the main ways that we can reach older and vulnerable people.</p> <p>The Boards can be used in different venues by any of the member organisations</p>			
<p>Recommendation of the Health and Wellbeing Group</p> <p>That the application meets the grant criteria and is approved for the amount of £450</p>			

Application ID	Applicant	Project Proposal	Requested
Cor003	Health and Wellbeing Group	Celebrating Age Event	£350
<p>Project description</p> <p>The Celebrating Age project that Corsham Area Board is a key partner of, is proving to be a great success. The first event has already been held in Box and 2 more are planned for Colerne and Lacock. The aim is to hold an event each month in small venues across the area to offer quality performance art as close as possible to where the people live</p> <p>The Health and Wellbeing group wishes to hold a 'Celebrating Age' event on 17th January from 12pm to 2pm. It will use as the platform the celebrating age contribution. This is likely to be a 6 piece gypsy folk band.</p> <p>We wish to make this a free event for the whole area and offer a sit down lunch. There will be very short presentations about the project from those who have run events and an invitation to other groups to host them in the future. There will also be information on what clubs and groups are out there alongside what support services are available.</p> <p>We are looking to cater for up to 110 people and where possible help with transport to allow those who are isolated to attend.</p> <p>We have identified funding of £400 but ask the Area Board for £350 to allow the event to take place.</p>			
<p>Recommendation of the Health and Wellbeing Group</p> <p>That the application meets the grant criteria and is approved for the amount of £350</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name: Richard Rogers
Email: Richard.rogers@wiltshire.gov.uk

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Rodney Veazey
Organisation	The Brunel Shed Corsham
Address	Dolomiti, Lwr Kingsdown Road, Corsham
Phone number	01225 742564
Email address	r.veazey@btinternet.com

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	£1440
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	No

4. If yes, please state why this project cannot be funded from the Parish Precept?

--

5. Project title?

The Memory Shed

6. Project summary: (100 words maximum)

<p>To build a set of tools, jigs and materials to enable early onset Alzheimer sufferers to work with DIY equipment to build simple projects</p> <p>The project will be run at the Brunel Shed premises in partnership with Alzheimer’s Support with the following separate commitments</p> <p>Brunel Shed: – to provide tools, equipment and pre-prepared materials for clients with reduced physical strength and memory. Some modification to the premises may be necessary. Also to pay for initial (6-month period) funding of facilitator’s wages. (SUBJECT OF THIS APPLICATION)</p> <p>Alzheimer’s Support :-To provide continuing facilitator costs after initial period, carers, insurance and client selection for sessions on Wednesday afternoons (SEPARATELY FUNDED)</p>
--

7. Which Area Board are you applying to?

Corsham

8. What is the Post Code of the place where your project is taking place?

SN13 9SB

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

The project directly approaches the local priority of increased numbers of people (mainly men) with dementia by providing them with activities which will identify them with their own physical skills and memories

We envisage a mixture of exercises including :-
Assembly from pre-prepared kits of parts to make bird feeders, memory boxes, wooden toys etc
Cutting of materials using alignment jigs, pull-saws clamps etc. to circumvent lack of muscular co-ordination and physical strength
Use of stencils to decorate finished projects

THIS IS A PILOT FOR EXTENSION (IF SUCCESSFUL) TO OTHER SHEDS IN WILTSHIRE

How many older people/carers do you expect to benefit from your project?

At this stage, we would envisage a weekly attendance of 8 older people and carers at our shed; this could rise to 12 (i.e. 6 of each) as the project develops

if the pilot is successfully carried forward to other sheds, obviously these numbers will be multiplied by the number of participating sheds

How will you encourage volunteering and community involvement?

The Brunel Shed will recruit volunteers from its membership to provide the technical support required for the Alzheimer's Support carers and facilitators

We will campaign as necessary for additional volunteers specifically for these sessions. As usual, we will promote our activities through the local media

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Alzheimer's Support will recruit suitable candidates from their existing lists, with preference initially going to those in the Corsham district

At the Brunel Shed, we have clear guidelines and procedures on accessibility and equal opportunities

How will you work with other community partners?

We will work closely with Alzheimer's Support through formal agreement on the contribution to be made by each partner
A formal document describing the project, and the input from Alzheimer's Support is already available and agreed

**This application recognises that the Alzheimer's Support will need help in covering the initial costs of providing until they have set up a funding stream

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

1) Safeguarding is a recognised responsibility within the shed, and we have a procedure to cover this. We have as our Welfare Officer Jane Curtis, the Care Co-ordinator for the local medical centre in Corsham

2) We will run a special Shed event before we start the proposed activities. These will be for all shed members, and will include Dementia Awareness and Safeguarding.

3) The Brunel Shed Chairman is responsible for safeguarding issues.

12. Monitoring your project.

How will you know if your project has been successful? *required field

1) By monitoring attendance and successful completion of projects
2) By feedback from Alzheimer's Support
3) By interviewing carers after completion of a cycle of activities

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This part of the project is to purchase initial equipment and resources for the start-up phase.
Responsibility for future funding for the revenue costs lies with Alzheimer's Support

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year: Note:- much of this is grant money already committed to project work

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We have other projects and commitments which require us to have a minimum float in the order of £1000

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board

Expenditure £1440 Income £ Tick if income confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned Income [help](#))
 (Planned project costs [help](#))

light battery drills(3)	340			<input type="checkbox"/>
battery screw driver(83			<input type="checkbox"/>
palm sanders(2)	95			<input type="checkbox"/>
pull-saw s (3)	82			<input type="checkbox"/>
mag. mitre guides(3)	74			<input type="checkbox"/>
Pre-assy kits/matls	130			<input type="checkbox"/>
stencil kits	70			<input type="checkbox"/>
clamps	40			<input type="checkbox"/>
building/storage mode	80			<input type="checkbox"/>
Facilitator's wages	£450			<input type="checkbox"/>
Total	1440	Total		

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified

Report to Corsham Area Board
Date of meeting 23.11.17
Title of report Youth Grant Funding

Purpose of the Report:

To update the Area Board on the Youth Funding position, and update on the work of the Local Youth Network Management Group.

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Corsham Youth Zone	£2000.00	yes
Pound Arts/L. Forsyth	£2000.00	yes
Scrapstore / Lacock Community	£1297.00	yes

1. LYN Update Report

- 2.1 For 2017/18 Corsham Area Board was allocated £14665.
- 2.2 The balance for Corsham Area Board Youth Funding is £10171.
- 2.3 If all the applicants are awarded as outlined in this report the Youth Funding balance will be £4874.
- 2.4 Contact and support has been offered to Box Youth Club.
- 2.5 Mental Health and well-being was the top priority area for young people at the Community Matters event, and will feature highly in the Corsham Local Youth Network Management Group's consideration in 2017/18.
- 2.6 Ways to extend the reach and influence of the LYN are being explored, and increased partnership with Corsham School.
- 2.7 The next Local Youth Network meeting is planned for the 8.1.18. New members and partners are always welcome.

2. Legal Implications

There are no specific legal implications related to this report.

3. Human Resources Implications

There are no specific human resources implications related to this report.

4. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

5. Safeguarding Implications

There are no Safeguarding implications related to this report.

6. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
491	Corsham Youth Zone	Residential week	£2000
Project description Developmental residential program for x20 young people on low incomes.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for £2000			
Application ID	Applicant	Project Proposal	Requested
508	Pound Arts/ L/Forsyth	TedX Event	£2000
Project description TedX event ran by a core group of young people for x100 audience of young people in Corsham Area on a theme of 'Changing the Rules' and three categories for young speakers; 'Hidden Diversity', 'Innovative Futures', and 'Life Offline'.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for £2000			
Application ID	Applicant	Project Proposal	Requested
496	Scrapstore / Lacock Community	Commemoration Project	£1297
Project description A project involving the local youth clubs offering holiday art workshops at Easter and May half term, for x30 young people in Lacock community creating commemoration poppy displays in 2017/18 in the village.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for £1297			

7. Procurement of PAYP for consideration

There are not procurements to consider.

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Richard Williams Locality Youth Facilitator
Email: Richard.williams@wiltshire.gov.uk



Report to	Corsham Area Board
Date of Meeting	23/11/2017
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: The Corsham Band Project Title: The Corsham Band - Musical Equipment Fund View full application	£867.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2547	The Corsham Band	The Corsham Band - Musical Equipment Fund	£867.00
Project Description: The purchase of a new set of Mutes to replace existing equipment which has become unusable due to age and general wear and tear.			
Input from Community Engagement Manager: <ul style="list-style-type: none">• The band has been in existence for over 150 years and plays at many of the community events as well as helping train young people to play the instruments• This application meets the grants criteria and can be considered for an award			
Proposal That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Richard Rogers
Community Engagement Manager
07771547522
Dave.Roberts@wiltshire.gov.uk

NOTES

Meeting: Corsham Community Area Transport Group (CATG)
Place: Committee Rooms A&B, Monkton Park, Chippenham
Date: Friday 10 November 2017
Time: 3.00 pm

Please direct any enquiries on this Agenda to Kate Wysocki, Traffic Engineer, direct line 01225 713302 or email kate.wysocki@wiltshire.gov.uk

AGENDA

Membership of the CATG

For membership please click on the link below:

<http://moderngov.wiltshire.council/mgCommitteeDetails.aspx?ID=1308>

1 **Note Tracker** (*Pages 3 - 20*)

The following information is included in the attached Note Tracker:

- Attendees and Apologies
- Approval of notes of the previous meeting
- Financial Position
- Top 5 Priority Schemes
- Other Priority Schemes
- New Requests/Issues
- Current / ongoing schemes
- Other items

2 **Date of the next meeting - TBC**

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 10th November 2017			
1.	Attendees and apologies			
	<p>Attendees:</p> <p>Spencer Drinkwater Wiltshire Council Richard Rogers Wiltshire Council Simon Scott Corsham Town Council Cllr Phil Whalley Wiltshire Council Cllr Ruth Hopkinson Wiltshire Council Kate Wysocki Wiltshire Council Paul Bollen Wiltshire Council Stuart Gregory Lacock Parish Council Cllr Ben Anderson Wiltshire Council Cllr Brian Mathew Wiltshire Council Peter Shaw Lacock PC Vaughan Hill Box Parish Council Jim Connor Colerne PC</p> <p>Apologies:</p> <p>No apologies received</p>		Add Jim Connor to the mailing list	RR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

2.	Notes of last meeting			
		The notes of the last meeting held on 23 rd August 2017 were accepted as a true record.	It was pointed out that Hither Way and the village gates in Lacock are different	
3.	Financial Position			
		The current financial situation is attached at the end of this report		
4	Top 5 Priority Schemes			
a) 4	Skynet Drive	<p>A legal document which includes a plan of the route, is required to be completed before the barrier can be installed. The recommendation from Wiltshire Council and originally accepted by the MOD were for improvements at Bradford Road to increase visibility. These would need to be reflected in the plan. It does not seem that these improvements will now occur.</p> <p>The heads of terms of the legal agreement has been sent to the MOD for their agreement.</p> <p>The proposal from Wiltshire Council is to take it forward using two agreements but this was initially not supported by the MOD</p>	Action - Speak to Nigel Spreadbury-Clews to see if the MOD are in agreement with the proposal to make the changes on two leases instead of one.	RH

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	<p>Issue No: 4364 Hither Way Lacock</p> <p>Dangerous crossing across Hither Way from National Trust visitor car park into Lacock.</p>	<p>A substantial bid was put in to Wiltshire Council for the remaining £23k. The CATG will look to fund it themselves if unsuccessful.</p> <p>Awaiting outcome of the substantive bid funding allocation. We will hear from the Cabinet member in the next few weeks whether it has been successful.</p>	<p>ACTION - Communicate with the elected members when a decision is known</p>	<p>SD</p>
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)

<p>Page 6</p>	<p>Area Board Issue 5481: Traffic calming measures for Lacock Village.</p> <p>Various traffic management requests around Lacock</p>	<p>Full consultation has taken place in Lacock on a possible 4th gate and the style of gates to be installed. Whilst the community supported the proposed style, the Parish Council has written to Kate Wysocki about whether a more traditional style of gate can be used.</p> <p>Kate Wysocki expressed concerns over installing village gates at both Melksham Road and West Street and would advise that one set of gates at each of the three main entrances to the village are sufficient. It was also pointed out that the CATG agreed to support three gates not four and any additional cost would have to be met entirely from the Parish Council</p>	<p>ACTION - Lacock Parish Council to make a decision on whether they wish to go ahead and fund another gate</p>	<p>Lacock Parish Council</p>
<p>Page 6</p>	<p>Area Board Issue 5291: 7.5t weight restriction in Lacock Village</p> <p>HGV vehicles and large farm vehicles using this route in contravention of existing weight restriction.</p>	<p>Following a metro count, the CATG decided to add this to the priority list.</p> <p>Preliminary design for advisory signage in advance of the Lacock weight restriction (attached to the end of this document) was presented to the CATG. The estimated cost of this scheme is approximately £4,000.</p> <p>Lacock Parish Council have not yet had time to consider the information</p>	<p>ACTION - Lacock Parish Council will look and discuss the information and come back to the CATG</p>	<p>Lacock PC</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>e)</p> <p>e Page</p>	<p>Area Board Issue: 5494: Pound Pill, Corsham</p> <p>Vehicles mounting the footway because of parking and oncoming traffic.</p>	<p>Concerns raised over vehicles mounting the footway along Pound Pill due to existing on street parking conflict with oncoming traffic. Request for a change to the parking arrangement on the opposite side of the road or to raise the footway level/kerb line to deter vehicles from mounting the footway.</p> <p>KW & PB met on site to discuss solution. It was agreed that there is not enough width to install any type of bollards at this location. However, it can be put on the priority list for the group's allocated budget for footway improvements which PB will take the lead on.</p> <p>PB can only repair the footway rather than prevent vehicles mounting it. That would require additional funding for highway changes.</p>	<p>ACTION - It was agreed to complete the repairs using the footway repairs budget allocated to Corsham.</p> <p>ACTION – Remove it from the priority list</p>	<p>PB</p> <p>RR</p>
<p>f)</p>	<p>Corsham cycle network</p> <p>(to be funded by Town Council)</p>	<p>A Substantive bid application was submitted for Spring Lane – Neston to Corsham cycle link, which is one of the priority schemes for Corsham cycle network.</p> <p>Awaiting outcome of substantive bid funding allocation which should be in the next few weeks.</p>	<p>ACTION - Communicate with the elected members when a decision is known</p>	<p>SD</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

5.	Other Priority Schemes		
a)	<p>Issue 4105 HGV's Speeding on A365 Box</p>	<p>The results of the survey came back in July but contained some gaps and so was sent back for some changes.</p> <p>Unfortunately, since then, further gaps have been identified and it has been returned to Atkins again.</p> <p>The CATG has asked for this to be a priority and to be brought back to the next CATG</p>	<p>ACTION - Send out the report to Box as soon as it comes back</p> <p>SD</p>
b)	<p>Area Board Issue 4820: The Stoneworks, Neston, SN13 9YJ</p> <p>Request for amendment to street nameplate.</p>	<p>Request for issues relating to street name plates which should be dealt with through the Area Office.</p> <p>The TC discussed the issue and agreed that it was not the responsibility of them or Wiltshire Council but the responsibility of the residents who should be expected to pay for it.</p> <p>At the last meeting, PB reported that costs would be £130 for each sign. It was agreed that the sign that is the developer's responsibility should be replaced by them and the CATG would replace the other one</p> <p>The developer has not erected their sign yet.</p>	<p>ACTION – Confirmation received that the signs have now been delivered and PB will arrange installation.</p> <p>PB</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>c)</p>	<p>Area Board Issue 5046: Gastard Lane, Gastard</p> <p>Request for weight limit on Gastard Lane from C153 to Thingley.</p>	<p>Request for weight restriction along Gastard Lane from C153 to where the lane forks at Thingley and to join the Corsham/Lacock Road.</p> <p>A metro count has now gone in and should take place at the end of November.</p>		
<p>d)</p>	<p>Area Board Issue 5548: Bus stop – Melksham Road, Lacock</p> <p>Bus stop sign is not visible from the buses and it is an unsafe place to wait for a bus.</p>	<p>Bus stop located on the northbound carriageway of Melksham Road, Lacock opposite Talbot View has a sign which is not visible from the bushes and there is concern over the safety of waiting for the bus at this location. Request to put a new post in at the informal layby south of the existing bus stop to allow pedestrians to wait safely for the bus.</p> <p>Passenger Transport team are happy for the sign/post to be moved if funding can be agreed</p> <p>Part of the issue is to cut some of the hedge down. However, for safety reasons, the bus stop should be moved. A rough estimate of cost is @£400 but Lacock PC will need to contribute 25% of the cost</p> <p>The CATG agreed to make this a priority and it will be done if the PC agree to the 25% contribution</p>	<p>ACTION - Parish Council to consider if they will pay the 25% contribution</p>	<p>Lacock Parish Council</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>e)</p>	<p>Area Board Issue 5540: HGV vehicles – A4 Box HGV vehicles using unsuitable routes between Box & Colerne</p>	<p>HGV traffic ignoring the advisory signage along the A4 and using unsuitable routes to get from Box to Colerne such as Tutton Hill/Mill Lane.</p> <p>Tutton Hill is one of the CATG's priorities for the 2017/18 Freight Assessment & Prioritization Mechanism (FAPM) process. However due to the elections, WC are still waiting for all community areas to submit their priorities before any decision is made.</p> <p>Signage has been checked and is correct now, although it is agreed that it is not sufficient. No more action can be taken now and the process for change is through the FAPM.</p> <p>If the Freight Assessment & Prioritisation Mechanism report puts this as a priority, then action can be taken</p>	<p>ACTION - Send out outcome of FAPM to CATG once it has been completed</p>	<p>SD</p>
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6. a)	New Requests / Issues			
Page 91	<p>Area board issue 5712: Reybridge, Lacock</p> <p>Bridge being repeatedly hit by my HGV traffic despite the existing weight restriction.</p>	<p>Similar to issue 5291 on the priority scheme list. Please see preliminary design for advisory signage in advance of the weight restriction at Lacock village.</p> <p>To be covered by issue 5291.</p>		
Page 91	<p>Area board issue 5639: Park Avenue, Rudloe</p> <p>Difficulty in crossing the road from Park Avenue to Portal Avenue.</p>	<p>Request for improvements to the sight lines on Park Avenue to increase visibility of pedestrians crossing the road in this vicinity,</p> <p>The issue seems to be that the 'popular' place to cross to Park Avenue from Trenchard Avenue is where there is no clear visibility due to the bend in the road. It may be a problem of speed.</p> <p>The CATG agreed that this will now become a priority</p>	ACTION – Add this issue to the priority list	
c)	<p>Area board issue 5687: The Linleys</p> <p>Various traffic management requests</p>	<p>Request for traffic calming on B3353 between Corsham and Gastard. Request for mirrors on the highways. Request for repeater signs within the 30mph speed limit. Request for vegetation to be cut back. Request for road markings to be refreshed.</p> <p>Highways are not allowed to add mirrors or repeater signs. The vegetation has been cut down by the Parish Steward. This issue can be closed as no more action is possible.</p>	ACTION - Close the issue and write to the issue raiser	KW / RR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>d)</p>	<p>Park Lane, Corsham</p> <p>Issues with parking in vicinity of Chestnut Grange & Purleigh Road</p>	<p>Concerns over excessive parking along Park lane in the vicinity of Chestnut Grange and Purleigh Avenue. Request for warning signs, mirrors, residents parking and waiting restrictions.</p> <p>Yellow lines are not wanted by the residents but rather an engineering solution. Whilst it is acknowledged that there is a problem and insufficient parking, this is not something that the CATG can help with.</p> <p>The CATG supported by the Town Council representatives agree that there is no immediate solution but SD has taken this on board and been made aware of the new developments going up nearby so that a strategic overview can be taken</p>	<p>ACTION - Look at the issue and see if anything can be done</p> <p>ACTION - To be considered by Corsham Town Council</p>	<p>SD</p> <p>SS</p>
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

7.	Other items			
a)	<p>Beechfield Road parking issue.</p> <p>Concerns raised regarding parking along Beechfield Road outside the Community Campus parking entrance. Problems have been reported of near misses on the corner.</p> <p>The role of the Parish Steward</p> <p>Colerne School</p>	<p>Awaiting implementation date for waiting restrictions.</p> <p>RR to gather information from Bill Parks on role of Parish Steward and pass on information to CATG and PC's.</p> <p>The school has been looking at their travel plan and developing an action plan. The main request will be for a crossing on the C151. It has been supported by the Parish Council and will offer some financial help. The plans will be presented to WC and will look for funding from the 'taking action on school journeys' pot. This is for information only and does not require CATG approval.</p>	<p>ACTION - Information to be attached to the notes of this meeting</p>	<p>RR</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>AOB</p>	<p>Issue 5305 – Woodland Adventurers / Boxfields Junction</p>	<p>There are two issues tied into this topic. The first is the speed of vehicles approaching the crossroads adjacent to Woodland Adventurers (Boxfields/White Ennox Lane). The second is the parking of Woodlands Adventurers Customers vehicles on Boxfields. The combined issues represent a considerable traffic hazard which would benefit from a metro count which the PC will complete. This issue is aligned with 5353 as the White Ennox/Boxfields is used as a 'rat run' by vehicles seeking to avoid the traffic congestion on the Bradford Road caused by the severe congestion on Westwells.</p> <p>A metro count has been submitted by Box PC</p>		
	<p>Issue 5353 – Traffic congestion at peak times on Westwells Road</p>	<p>This issue is centered firmly on the volume of traffic entering MOD Corsham at the peak period 0800-0900 hours. Noting that the congestions ripples back onto the Bradford Road, Park Lane, and Leafy Lane. Box PC recommend a metro count on Westwells Road and the Bradford Road.</p> <p>The MOD have committed to working with their staff to alleviate traffic at peak times.</p>	<p>ACTION - Keep on note tracker for information only.</p>	<p>RR / KW</p>

Corsham Community Area Transport Group

Highways Officer – Kate Wysocki

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of approximately £-4,218.32

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no safeguarding issues

7. Recommendations to Corsham Area Board

7.1. That Area Board Issue 5494 (Pound Pill, Corsham) should be closed and removed from the priority list as no further action can be taken. Instead the Area Board Issue 5639: Park Avenue, Rudloe (Difficulty in crossing the road from Park Avenue to Portal Avenue) should be added. The priorities are now:

1. Area Board Issue: 5639 – Park Avenue
2. Skynet Drive
3. Area Board Issue No: 4364 Hither Way, Lacock – White Gates
4. Area Board Issue 5481: Traffic calming measures for Lacock Village.
5. Area Board Issue 5291: 7.5t weight restriction in Lacock Village
6. One of the Corsham cycle network routes

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Corsham CATGFINANCIALSUMMARY**BUDGET 2017-18**

CATG Allocation 2017-18	£10,951.00
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2016-17 Underspend	£25,490.71
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Contributions

Box PC - Village Gates	£1,154.00 Invoice sent
Corsham Town Council - Leaffield Ind. Estate	£275.00 Received
National Trust for removal of Lacock experimental access signs	£374.25 Received

Total Budget 2017-18	£38,244.96
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Commitments 2016-17

A365 Box Village gates	£4,617.49 Actual
Corsham Leaffield Industrial estate improved weight limit signs	£1,099 Actual
Lacock, Hither Way design	£1,500 Actual

New Schemes 17-18

Lacock The village removal of experimental access signs	£1,497 Actual
Lacock Village gates	£15,000 approx. £ per location (total 3 sites)
Street name plate x 2 at Moors Park/Stoneworks, Corsham	£260 Estimate
Advisory signage for Lacock village weight restriction	£4,000 Estimate

Total Spend / Commitments 17-18	£27,973.28
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Remaining Budget 2017-18	£10,271.68
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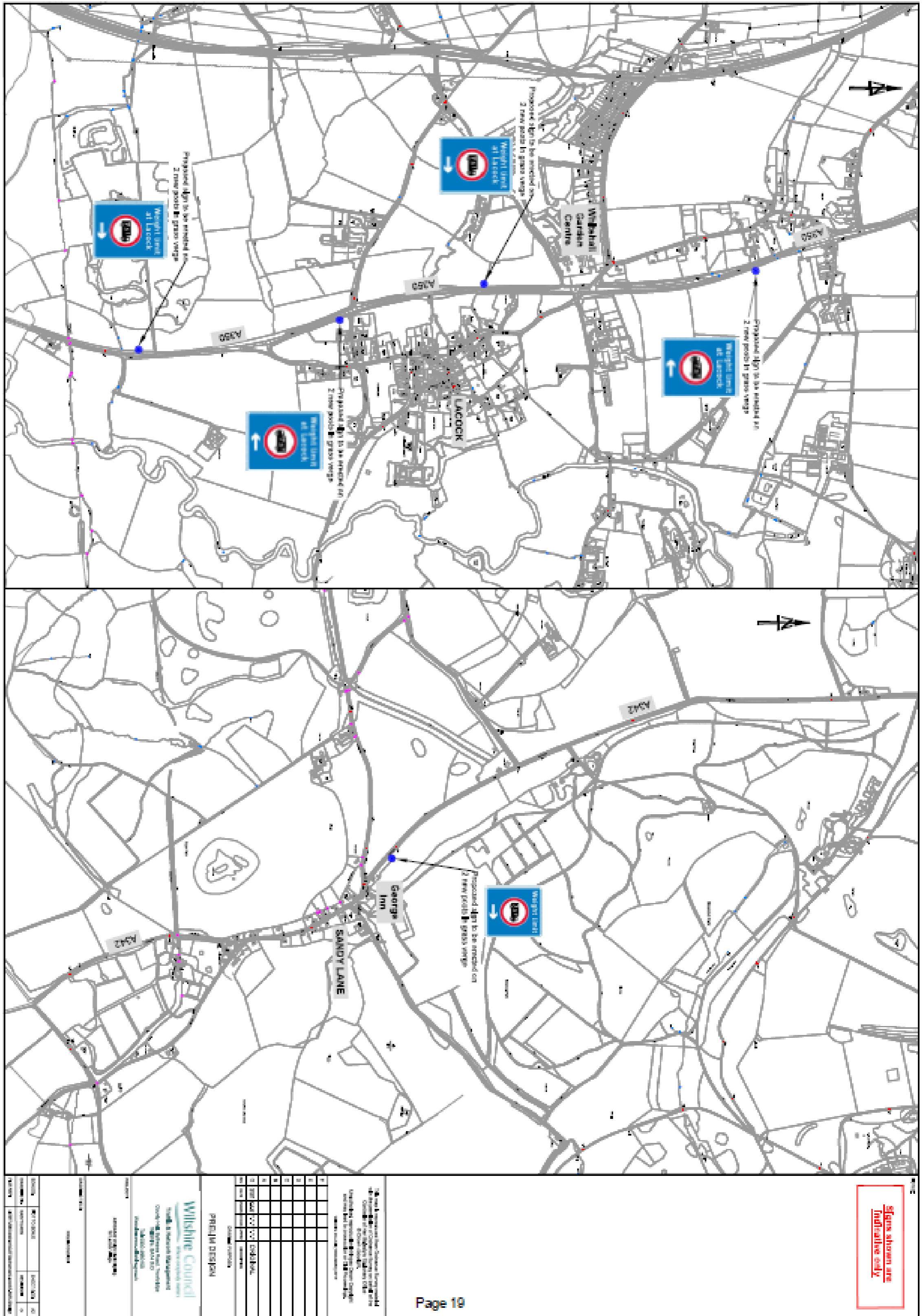
Substantive schemes

National Trust for Hither Way Zebra Crossing	£25,000.00 Contribution agreed 30/5/17
Lacock Parish Council for Hither Way Zebra Crossing	£7,000.00 Contribution agreed 23/08/17

Lacock , Hither Way Zebra Crossing	£55,000 Estimate
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Corsham TC for cycle network - Spring Lane	£8,000 Contribution shown on application
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Spring Lane rural cycle route	£16,000 Original ball park estimate
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